

BlackBerry® Setup Guide

Setting up your BlackBerry account and email is easy. You can do so online or directly from your BlackBerry smartphone. Just follow the below steps. For support, call our toll-free number 111.

A. Account setup

➤ Online:

1. Go to www.mtctouch.blackberry.com
2. Click on *“Create New Account”*
3. Read the *“Terms and Conditions”*
4. Tick the box next to *“I have read and understand the Legal Terms and Conditions”*
5. Click on *“I Agree”*
6. Enter the PIN and IMEI of your BlackBerry smartphone (PIN and IMEI can be found under the *“Options”* menu of the smartphone, by selecting *“Status”*)
7. Enter a new username and password (that you should always remember) and click on *“Next”*
8. You can now setup your email account(s) or your BlackBerry email address

➤ From your smartphone:

1. Go to the *“Menu”* of your smartphone
2. Click on *“Setup”*
3. Select *“E-mail Settings”*
4. Select the *“Yes”* option under the terms and conditions
5. Click on *“I Agree”*
6. You can now setup your email account(s) or your BlackBerry email address

B. Email setup

➤ Online:

✓ Personal email(s):

1. Go to www.mtctouch.blackberry.com
2. Log in by entering your username and password
3. Once logged in, you can add up to 10 personal email accounts (existing e-mail accounts e.g. yahoo, hotmail...) by clicking on *“Setup Email Account”*
4. Enter an email address and related password in order to add a personal email account
5. Once created, a new icon will appear on your smartphone menu notifying you of the success of the process
6. To set up other email accounts, repeat the above described steps 3 to 5

✓ BlackBerry email:

1. Go to www.mtctouch.blackberry.com
2. Log in by entering your username and password
3. Go to "*BlackBerry Device Email address*" and click on "*Create Address*"
4. Enter a username of your choice and follow the steps to create the email address
5. Once all steps are completed successfully, your new email address will be as follows:
yourusername@mtctouch.blackberry.com

➤ From your smartphone:

✓ Personal email(s):

1. Click on the "*Email Settings*" icon of your smartphone main menu
2. Enter your username and password under "*Existing Users*"
3. Click on "*Email Accounts*"
4. Click on "*Add an Email Account*" to add email addresses one by one for every email account you wish to set up
5. Enter your "*Email address and Password*" and then click on "*Next*"
6. Once your email account is successfully created, you will be redirected to a screen confirming access to your new account. Click on "*OK*" to continue.
7. A new "*Inbox*" icon will appear on your smartphone main menu for every email account created.
8. To set up other email accounts, repeat the above described steps 2 to 7
9. When setting up your email, your smartphone will not require you to create any username and password. You can directly enter POP3, IMAP or any other email account and start using it on your device (thanks to the Automatic Login feature)

✓ BlackBerry email:

1. Click on the "*Email Settings*" icon of your smartphone main menu
2. Enter your username and password under "*Existing Users*"
3. Click on "*Email Accounts*"
4. Click on "*Create A BlackBerry Email Address*"
5. Enter a username of your choice and follow the steps to create the email address
6. Once all steps are completed successfully, your new email address will be as follows:
yourusername@mtctouch.blackberry.com